



**All Cubs, LLC**

<b>Job Title:</b>	Early Childhood Lead Teacher	<b>Job Category:</b>	Office
<b>Department/Group:</b>	Early Childhood Education	<b>Job Code:</b>	00003
<b>Hourly/Salary Range:</b>	\$13-\$17	<b>Position Type:</b>	Full Time
<b>HR Contact:</b>	Jose Rodriguez/Caridad Tatis	<b>Date posted:</b>	10/1/2017
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	12/31/2017
<b>Online or In-Person</b> <a href="http://www.allcubs.com/careers">www.allcubs.com/careers</a> or Please see someone at the front desk.	<b>Any questions or concerns please feel free to email HR@allcubs.com.</b>		
<b>Job Description</b>			
<b>Role and Responsibilities</b> Responsible to educate preschool children and to support Early Childhood Educator. Able to participate with center activities. Rarely fades from the objective and is highly dependable. Eager to assist children of all ages reach their full potential. <ul style="list-style-type: none"> <li>Educate preschool and provide the best support for their growth.</li> <li>Provide additional support to other classrooms.</li> <li>Build communication and rapport with Clients.</li> <li>Create weekly lesson plans within the center's curriculum and review other lesson plans created by Early Childhood Educator.</li> <li>Assist with lunch duties.</li> </ul>		<b>Qualifications and Skill Requirements</b> <ol style="list-style-type: none"> <li>Bachelor degree or equivalence in experience.</li> <li>Experience creating and reviewing lesson plans.</li> <li>Does not breakdown easily under pressure and high-volume work.</li> <li>Excellent customer and client services.</li> <li>Dedicated to assist children reach full potential.</li> </ol>	
Reviewed By: Caridad Tatis			
Approved By: Jose Rodriguez			
<b>Last Updated By:</b>		<b>Date:</b>	