



**All Cubs, LLC**

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|---|--|---|---------------------|
| <b>Job Title:</b>   | Early Childhood Educator   | <b>Job Category:</b>  | Office              |
| <b>Department/Group:</b>  | Early Childhood Education  | <b>Job Code:</b>  | 00002               |
| <b>Hourly/Salary Range:</b>   | \$11-\$13  | <b>Position Type:</b>   | Full Time/Part Time |
| <b>HR Contact:</b>  | Jose Rodriguez/Caridad Tatis   | <b>Date posted:</b>   | 10/1/2017           |
| <b>Will Train Applicant(s):</b>   | Yes  | <b>Posting Expires:</b>   | 12/31/2017          |
| <b>Online or In-Person</b><br><a href="http://www.allcubs.com/careers">www.allcubs.com/careers</a><br>or<br>Please see someone at the front desk.   | <b>Any questions or concerns please feel free to email HR@allcubs.com.</b> |   |                     |
| <b>Job Description</b>  |  |   |                     |
| <b>Role and Responsibilities</b><br>Responsible to educate toddlers and to assist with preschool age children as needed. Able to participate with center activities. Rarely fades from the objective and is highly dependable. Eager to assist children of all ages reach their full potential. <ul style="list-style-type: none"> <li>Educate toddlers and provide the best support for their growth.</li> <li>Provide additional support for preschool age children.</li> <li>Build communication and rapport with Clients.</li> <li>Create weekly lesson plans within the center’s curriculum.</li> <li>Assist with lunch duties.</li> </ul> |  | <b>Qualifications and Skill Requirements</b> <ol style="list-style-type: none"> <li>Associate degree or equivalence in experience.</li> <li>Experience creating lesson plans.</li> <li>Does not breakdown easily under pressure and high-volume work.</li> <li>Excellent customer and client services.</li> <li>Dedicated to assist children reach full potential.</li> </ol> |                     |
| Reviewed By: Caridad Tatis  |  |   |                     |
| Approved By: Jose Rodriguez   |  |   |                     |
| <b>Last Updated By:</b>   |  | <b>Date:</b>  |                     |
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